CITY OF CALVERTON PARK
BUILDING COMMISSIONER

52 YOUNG DR.
CALVERTON PARK, MO 63135
(314) 524-1212 Fax (314) 524-2012

☐ VACANT

☐ OCCUPIED

ALLOW 24 HOURS FOR PROCESSING CERTIFICATE OF OCCUPANCY AFTER APPROVED INSPECTION

APPLICATION FOR OCCUPANCY PERMIT

Section 405.080 Inspection Fee $80.00 if unoccupied Ord 852 Additional $30 fee if occupied

PROPERTY ADDRESS

Street Number and Name | Zip Code

OWNER INFORMATION

First and Last Name - Please Print | Date of Birth | Drivers License Number | DL State

Mailing Address - Street Name | City/ State | Zip Code

Email Address | Primary Phone Number | Secondary Phone Number

AUTHORIZED REPRESENTATIVE

Agent Name - Please Print | Date of Birth

Mailing Address - Street Name | City/ State | Zip Code

Email Address | Primary Phone Number | Secondary Phone Number

THIS INSPECTION IS VALID FOR 180 DAYS AFTER THE INITIAL INSPECTION DATE. WRITTEN REQUESTS FOR AN EXTENSION MUST BE APPROVED BY THE PUBLIC WORKS DEPARTMENT. AN EXTENSION DOES NOT GUARANTEE AN APPROVAL. A NEW INSPECTION IS REQUIRED IF OCCUPANCY IS NOT OBTAINED BY THE EXPIRATION DATE

ALL UTILITIES MUST BE PROPERLY ACTIVATED AT THE TIME OF INSPECTION. ALL CODE VIOLATIONS FOUND DURING AN INSPECTION MUST BE CORRECTED, EVEN IF A CHANGE IN OCCUPANCY DOES NOT TAKE PLACE.

Authorized Representative has the authority to execute this Document on behalf of the Owner.

X _____ ; _____

Signature | Date

FOROFFICEUSEONLY

INSPECTIONS	INSPECTOR	DATE	STATUS
INITIAL INSPECTION			
RE-INSPECTION			
2ND RE-INSPECTION			
3RD RE-INSPECTION			

PERMITS REQUIRED ELECTRICAL O MECHANICAL O PLUMBING O BUILDING O FIRE PROTECTION 0 SEWER ☐

TOTAL # OF BEDROOMS | TOTAL # OF OCCUPANTS ALLOWED | Sq. Ft. | OTHER: _____ ☐

CLERICAL

INITIAL INSPECTION	FEE$	RECEIPT#	DATE:
2ND RE-INSPECTION	FEE$	RECEIPT#	DATE:
3RD RE-INSPECTION	FEE$	RECEIPT#	DATE:
EXTENSION APPROVED BY:			DATE:
EXTENSION APPROVAL	FEE$	RECEIPT#	DATE:

WARD | LAST INSPECTION | RENTAL LICENSE REQUIRED YES 0 NOD

INSPECTOR: | CLERK: | EXPIRATION DATE: